



# **Headquarters Policy Flash**

**FLASH 2003-03**

DATE: January 14, 2003  
TO: Procurement Directors  
FROM: Office of Procurement and Assistance Policy, ME-61  
Office of Procurement and Assistance Management

SUBJECT: Management and Operating (M&O) Contractor Standard Research Subcontract (Educational Institutions or Nonprofit Organizations)


SUMMARY: This Policy Flash disseminates a standard research subcontract for use by Department of Energy (DOE)/National Nuclear Security Administration (NNSA) M&O contractors in subcontracting for unclassified research and development work and a December 30, 2002 memorandum entitled "Standard Research Subcontract (Educational Institution or Nonprofit Organization)" from the DOE and NNSA Directors, Office of Procurement and Assistance Management.

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The memorandum encourages M&O contractors to use the standard subcontract for unclassified research and development, unless the requirement involves nuclear technology, on-site activity, work related to the operations of the facility, or a programmatic requirement for "open source" software distributions. In those cases, the model will have to be tailored to address those specific requirements.

The Integrated Contractor Purchasing Team (ICPT) championed this effort. An ICPT representative worked with representatives from the Federal Demonstration Partnership (i.e., universities), DOE, and NNSA to develop the attached standard research subcontract. We believe that standardization of such subcontracts will greatly benefit the DOE/NNSA complex and the university research community and request your support of its use.

Questions related to the standard research subcontract should be directed to Trudy Wood at (202) 586-5625 or via e-mail at [trudy.wood@pr.doe.gov](mailto:trudy.wood@pr.doe.gov)

  
Gwendolyn S. Cowan, Director

cc:  
PPAG Members